

## I. KEY TO READING

### *Task 1.*

1F, 2T, 3T, 4F, 5F

### *Task 2.*

- 1, Egyptians were some of the first to utilize a copper plumbing system some 3000 years ago.
- 2, Plumbum is a latin term, meaning lead.
- 3, After WWII copper pipes were used instead of hazardous lead pipes.
- 4, Fresh water is essential for our life.
- 5, Plumbers are the key to fresh water loss prevention with their knowledge of proper piping installation and the servicing of water related appliances.

## II. KEY TO CV

### CURRICULUM VITAE

#### PERSONAL INFORMATION

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Full name: Szabolcs Miller  
Address: 10 Dob Street Nyíregyháza, Hungary 4400  
Phone number: +36 20 111 2233  
Email address : [szabolcs.miller@gmail.com](mailto:szabolcs.miller@gmail.com)  
Nationality: Hungarian  
Date of birth: 11/ 11 / 1998

**APPLIED POSITION** : Plumber

#### WORK HISTORY

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- **Madura és Társa, Nyíregyháza**, supervised on-the-job training  
Duties: Remove old sinks, toilets and pipes in preparation for installation of new fixtures  
Duties: Clean drains and plumbing fixtures
- **Jószakik Kft. Miskolc**

Duties: Unclogged sinks and toilets

Duties: Installed new household appliances (dishwasher, washing machine)

- **Csővesek Bt. Budapest**

Duties: Cut openings in walls and floors to accomodate pipes and pipe fittings

Duties: Operated equipment such as cutting torches and grinders

## **EDUCATION AND TRAINING**

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2013-2016 *Inczédy György Technical and Vocational School, Nyíregyháza*

*Qualification: plumber*

- ability to read blueprints and drawings
- welding
- soldering
- install domestic appliances
- repair and install new water lines and waste water system
- handling and maintaining hand tools, machinery and power tools
- follow relevant codes, regulations and safety techniques

## **SKILLS**

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- ability to work flexible and in a team
- good communication skill
- good problem-solving skill
- good dexterity
- good physical condition and strength

*Languages:* Mother tongue: Hungarian  
Foreign languages English B1

*IT skills:* Windows, Office, Excel

*Licences:* Category B, LO and LF fork lift truck licence

### III: KEY TO COVER LETTER

#### *Task 1.*

1T, 2T, 3F, 4T, 5F

#### *Task 2.*

**D,** Name Szabolcs Miller

Address 10 Dob Street, Nyíregyháza, Hungary 4400

Email szabolcs.miller@gmail.com

Phone +36 20 111 2233

Date 26/07/2021

Dear Sir/ Madam,

**G,** I am writing this letter to express my interest in the plumber position advertised on [www.jobpilot.hu](http://www.jobpilot.hu). I have enclosed my CV.

**F,** I think I am suitable for this job because I am motivated in everything and always find a way to make things work. I enjoy challenging projects like working in heights or depths. I believe that my skills and talents would make me a great addition to your team.

**C,** I am competent at reading technical drawings and blueprints. I am good at welding, using drills, grinders and various hand tools. My specialty is operating a variety of machines and equipment. Besides I speak English fluently. I am willing to travel and work flexible. According to my master I am reliable, precise and hard-worker. Finally, I am able to work independently and as a member of a team.

**A,** I am very interested in this opportunity and look forward to speaking with you soon.

**E**, Thank you for your time and consideration.

**B**, Yours sincerely,

Tamás Lakatos

## IV/1 KEY TO SMALL TALK 1- JOB INTERVIEW

### Task 1

**1C, 2E, 3B, 4G, 5H, 6F, 7A, 8D**

**I: *What's your name?***

C: My name is Szabolcs Miller.

**I: *Where and when were you born?***

I was born in 1999 in Kék.

**I: *Have you got a driving licence?***

C: Yes, I have.

**I: *Have you got an own car?***

C: No, I haven't.

**I: *Where do you live?***

C: I live with my family in Kék.

**I: *What qualifications do you have?***

C: I have a vocational certification. ***I am a qualified plumber.***

**I: *Where did you study?***

C: I studied at Inczedy György Secondary Vocational School.

**I: *You had practice lessons. Where did you work as a trainee?***

C: I mostly worked at Pipewell Kft. in Nyíregyháza. It's the market leader company in the county.

**I: *Tell me about your skills and responsibilities!***

C: I made technical drawings of water utility systems. I repaired and installed the pipes and drainage systems that are connected to appliances, machines, and water fixtures. I installed septic systems in new construction too. Furthermore, I used welding techniques like TIG, CO2 welding and a bit of soldering. Then I did garden works like winterizing a garden hose. Besides, I am good at handling hand and power tools. I have good dexterity and vision. Finally, I am familiar with the safety regulations. I can work independently and in a team as well.

*I: Are you willing to work on sites?*

C: Yes, of course.

*I: What salary do you think you deserve?*

C: ***As an entry-level worker I think, it is about 300.000 HUF per month.***

*I: What are your plans for the future?*

C: I would like to improve my skills and get a promotion.

*I: When can you start?*

C: **I can start when you need me.**

I: Thank you. I will call you if the job is yours.

C: Thank you. Good bye.

I: Good bye.

#### IV/2 KEY TO SMALL TALK 2 - work order

SA: Thank you for calling Pipewell Shopland. This is Jack. Can I help you?

C: Hello. I bought a 30 year old house and I want to renew the water supply system and a part of the waste water pipes in the garden.

SA: I see. Where is your house?

C: It's in the suburb.

SA: How big is your house?

C: It's 160 m<sup>2</sup>. Can you take a field visit?

SA: Yes, sure. Can we park our machines in the garden?

C: Yes, there is a big gate and the garden is clear.

SA: Great. Is next Wednesday morning good for you?

C: Perfect.

SA: Can I have your address and phone number, please?

C: 123 Tulip Street and my phone number is 06203389654.

SA: Thanks. Would you write an order email as a confirmation?

C: Ok, That's not all. I would like to replace the old radiators as well. Can you do it too?

SA: Sure. Did you choose the type of the radiator?

C: Yes, on your webshop so I need 12 radiators altogether. 10 double panel radiators into the rooms and 2 heated towel rails into the bathrooms.

SA: All right. Don't you need a new toilet in this case?

C: Yes, you are right. Hm. Do you have a comfort height toilet?

SA: Yes, sir, but we can't build it in the wall.

C: No problem. I don't want a back to wall toilet.

SA: Ok. Anything else?

C: No, thanks. How long does it take to do this job as usual? I would like to plan the next step.

SA: After the field trip we make the plan and make a bid. If it is good for you, we can start working. It takes about a week.

C: Thank you very much.

SA: Thanks for your order! Good bye!

C: Bye!

## V. KEY TO OCCUPATIONAL SAFETY

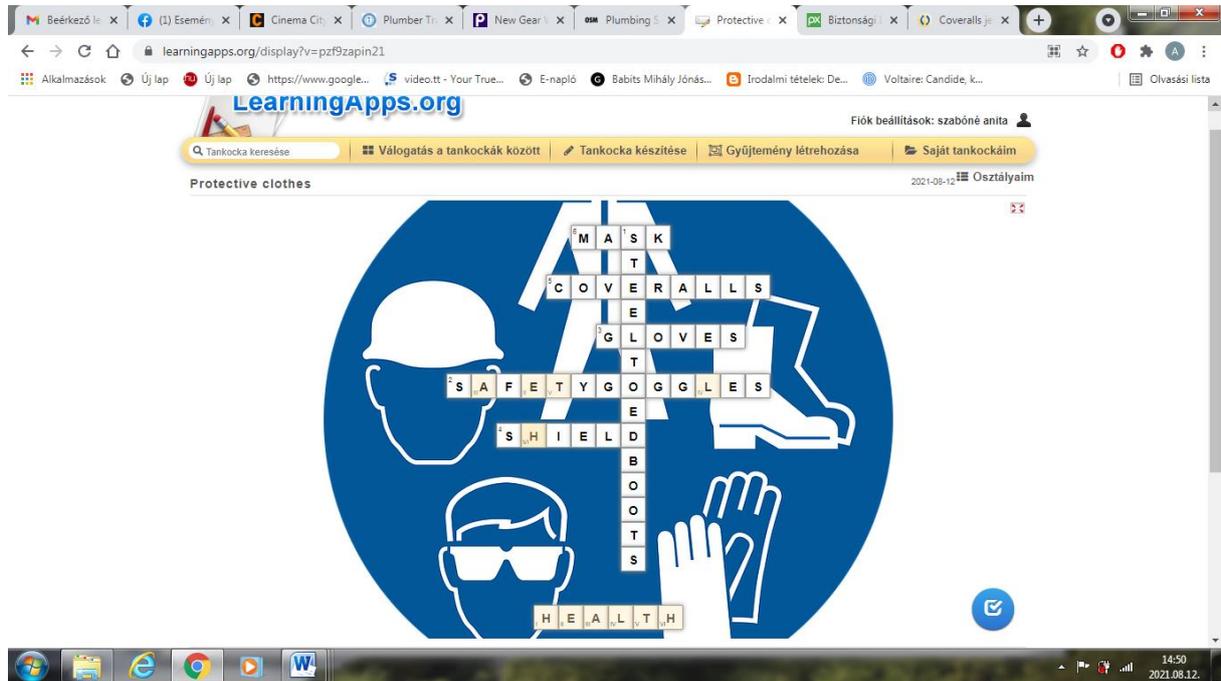
### *Task 1.*

- 1, Materials eg. adhesives, asbestos, lead paint or mold
- 2, Chemicals eg. solder, adhesives and solvents
- 3, Contamination
- 4, Work areas that are not easy to access
- 5, Oxygen deficient
- 6, Wet environment where the worker can slip, trip or fall.
- 7, Electric shock
- 8, Cuts
- 9, Eye injury
- 10, Musculoskeletal disorder

### *Task2.*

1E, 2H, 3C, 4F, 5B, 6D, 7J, 8G, 9I, 10A

### Task3.



### Task 4.

- a, First aid station
- b, Mustn't smoke!
- c, Wear safety shoes!
- d, Flammable liquid!
- e, Fire extinguisher!
- f, Fire exit.
- g, Wear protective clothes! Protective clothes must be worn!
- h, Now wash your hands!
- i, Wear a hard hat!
- j, Danger of electric shock ! High voltage.